



Office of the
BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

Robert Plamondon, *Chairman*

Sue Lisio, *Vice-Chairman*

Nicholas Thalheimer, *Clerk*

Andrew Sheehan,
Town Administrator

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SELECTMEN'S MEETING MINUTES
JANUARY 25, 2011 - 7:00 P.M.
Selectmen's Meeting Chambers

I. PRELIMINARIES:

- 1.1 The meeting was called to order at 7:02P.M.
- 1.2 Roll call vote taken showed 3 members present: Chairman Robert Plamondon, (RP) Vice-Chair Sue Lisio, (SL) and Clerk Nicholas Thalheimer, (NT).
- 1.3 There were no Chairman's additions or deletions.
- 1.4 NT moved to approve the meeting minutes for December 13, 2010. SL seconded. Unanimous vote. NT moved to approve the meeting minutes for January 4, 2011. SL seconded. Unanimous vote. NT moved to accept but not release the Executive Session minutes for December 21, 2010. SL seconded. Unanimous vote. NT moved to accept and not release the executive session minutes for January 4, 2011. SL seconded. Unanimous vote.

II. APPOINTMENTS /HEARINGS

- 2.1 7:05P.M. Public Hearing, RE: Joint Pole Petition for Turnpike Road.
RP moved to open the public hearing. A sign-in sheet was circulated. NT read the legal notice into the record - see attached. RP reviewed abutters list and return receipts. RP queried the audience for support and objections. Jim Dee, Unitil Representative explained the reasons for the pole relocation is due to the new development on Turnpike Road. NT disclosed he did reside on Turnpike Road. Andrew Sheehan informed the Board; the petition will not be released until payment has been received from Verizon, noting Unitil did pay their portion of the invoiced amount. NT moved to approve the application for the pole and wire relocation. SL seconded. Unanimous vote. NT moved to close the public hearing at 7:15P.M. SL seconded. Unanimous vote.

III. MEETING BUSINESS:

- 3.1. Accept \$4,000.00 grant from the Community Foundation of North Central Massachusetts to the Townsend Public Library to fund Sunday hours during the winter months.
Andrew Sheehan, Town Administrator explained the donation was made through the Community Foundation and is to be used to extend hours for the operations of the Library on Sundays - see attached. NT moved to accept \$4,000.00 grant from the Community Foundation of North Central Massachusetts to the Townsend Public Library to fund Sunday hours during the winter months. SL seconded. Unanimous vote.
- 3.2 Set date for the Special Town Meeting, RE: Appropriation for feasibility study for roof repairs at Spaulding Memorial School.

Andrew Sheehan outlined the needed repairs for the Spaulding Memorial School; informing the Board a feasibility study would need to be done by an Architectural/Engineering firm. Mr. Sheehan relayed an estimated cost for the study is approximately \$40,000.00 and would need to be appropriated by a Special Town Meeting. NT moved to open the warrant for the Special Town Meeting to be scheduled on March 1, 2011. SL seconded. Unanimous vote.

3.3 Review/Sign Collective Bargaining Agreements for the Police & Highway Unions.

Mr. Sheehan explained the agreements have already been approved and signed and have been incorporated into the existing. NT moved to approve the collective bargaining agreements with the Police & Highway Unions and to sign the agreements outside of the meeting. SL seconded. Unanimous vote.

3.4 Review/Sign Intermunicipal Agreement for the Devens Regional Household Hazardous Products Collection Center.

The Board reviewed as attached. Mr. Sheehan explained only small changes have been made since the Board review a previous draft version. NT moved to review and sign the Intermunicipal Agreement for the Devens Regional Household Hazardous Products Collection Center outside of the meeting. SL seconded. Unanimous vote.

3.5 Review/Discuss draft list of 2011 goals.

The Board reviewed the list of goals as attached. Discussion included: changes to the website, the town's infrastructure, schedules of maintenance, fleet vehicle policies and maintenance, and how to measure the goals in terms of success. The Board to work on measuring the goals over the next few meetings to prepare for finalization.

3.6 Announce new pilot residential rebate program for solar hot water.

Andrew Sheehan informed the Board of the new program launched by the Commonwealth of Massachusetts, outlining the highlights of the rebate program – please see attached.

3.7 NT moved to approve and sign a Class II renewal license application for Roy D. Shepherd Inc. d/b/a Shepherd Sales & Service. SL seconded. Unanimous vote.

3.8 NT moved to approve and sign a Class III renewal license application for Roy D. Shepherd Inc d/b/a Joe's Auto Body. SL seconded. Unanimous vote.

3.9 NT moved to approve and sign a Common Victualler renewal license for Cherry Hill Ice Cream Too. SL seconded. Unanimous vote.

4.0 Vote to open Annual Town Meeting Warrant

NT moved to open the warrant for the Town Meeting on May 3, 2011. SL seconded. Unanimous vote.

4.1 Review/Approve/Sign one day liquor license applications for the following events:

NT moved to approve a one day liquor license for Kenneth Saucier of South Fitchburg Hunting & Fishing in conjunction with a "meat raffle" to be held on February 6, 2011 with sale hours from 12 Noon to 6:00P.M. SL seconded. Unanimous vote.

NT moved to approve a one day liquor license for Kenneth Saucier of South Fitchburg Hunting & Fishing in conjunction with a "meat raffle" to be held on April 17, 2011 with sale hours from 12 Noon to 6:00P.M. SL seconded. Unanimous vote.

NT moved to approve a one-day liquor license for Norman Richard of VFW Post #6538 in conjunction with a "40th Birthday Party" to be held on February 12, 2011 with sale hours from 7:00P.M. to 11:30P.M. SL seconded. Unanimous vote.

NT moved to approve a one-day liquor license for Norman Richard of VFW Post #6538 in conjunction with a "50th Birthday Party" to be held on February 26, 2011 with sale hours from 6:00P.M. to 11:00P.M. SL seconded. Unanimous vote.

IV. WORK SESSION:

4.1 Board of Selectmen Representative Updates/Reports.

NT reminded everyone of the dog license raffle and reminded folks to get their dogs licensed.

4.2 Town Administrator Report/Reminders

Mr. Sheehan outlined Governor Patrick's budget as presented at the MMA conference, relaying it included a cut in local aid of approximately 7% with an increase in Chapter 70 & 90. Mr. Sheehan relayed the School Committee meeting scheduled for February 28th will outline the school budget. The Board together with Mr. Sheehan thanked the Highway Department and Cemetery & Parks for all their help with the recent snow storms.

4.3NT moved to review and the sign the payroll warrant outside of session. SL seconded.

Unanimous vote.

4.4NT moved to review and sign the bills payable warrant outside of session. SL seconded.

Unanimous vote.

V. ADJOURNMENT:

RP moved to adjourn the meeting at 8:13P.M. NT seconded. Unanimous vote.

Vote to release minutes of January 25, 2011 taken at the meeting held on _____, 2011.

SELECTMEN'S MEETING AGENDA
JANUARY 25, 2011 - 7:00 P.M.
Selectmen's Meeting Chambers

VI. PRELIMINARIES:

- 1.1 Call the meeting to order.
- 1.2 Roll call.
- 1.3 Chairman's Additions or Deletions.
- 1.4 Review/Approve meeting minutes for December 13, 2010 and January 4, 2011.
Review/Accept but not release the Executive Session minutes for December 21, 2010 and January 4, 2011.

VII. APPOINTMENTS /HEARINGS

- 2.1 7:05P.M. Public Hearing, RE: Joint Pole Petition for Turnpike Road.

VIII. MEETING BUSINESS:

- 3.1. Accept \$4,000.00 grant from the Community Foundation of North Central Massachusetts to the Townsend Public Library to fund Sunday hours during the winter months.
- 3.2 Set date for the Special Town Meeting, RE: Appropriation for feasibility study for roof repairs at Spaulding Memorial School.
- 3.3 Review/Sign Collective Bargaining Agreements for the Police & Highway Unions.
- 3.4 Review/Sign Intermunicipal Agreement for the Devens Regional Household Hazardous Products Collection Center.
- 3.5 Review/Discuss draft list of 2011 goals.
- 3.6 Announce new pilot residential rebate program for solar hot water.
- 3.7 Review/Approve/Sign Class II renewal license application, RE: Roy D. Shepherd Inc. d/b/a Shepherd Sales & Service.
- 3.8 Review/Approve/Sign Class III renewal license application, RE: Roy D. Shepherd Inc d/b/a Joe's Auto Body.
- 3.9 Review/Approve/Sign Common Victualler renewal license, RE: Cherry Hill Ice Cream Too.
- 4.0 Vote to open Annual Town Meeting Warrant
- 4.1 Review/Approve/Sign one day liquor license applications for the following events:
Kenneth Saucier of South Fitchburg Hunting & Fishing in conjunction with a "meat raffle" to be held on February 6, 2011 with sale hours from 12 Noon to 6:00P.M.
Kenneth Saucier of South Fitchburg Hunting & Fishing in conjunction with a "meat raffle" to be held on April 17, 2011 with sale hours from 12 Noon to 6:00P.M.

Norman Richard of VFW Post #6538 in conjunction with a "40th Birthday Party" to be held on February 12, 2011 with sale hours from 7:00P.M. to 11:30P.M.

Norman Richard of VFW Post #6538 in conjunction with a "50th Birthday Party" to be held on February 26, 2011 with sale hours from 6:00P.M. to 11:00P.M.

IX. WORK SESSION:

- 4.1 Board of Selectmen Representative Updates/Reports.
- 4.2 Town Administrator Report/Reminders
- 4.3 Review/Sign Payroll Warrant.
- 4.4 Review/Sign Bills Payable Warrant.

X. ADJOURNMENT: